



## Event Beneficiary Application

### MISSION STATEMENT:

*Fort Bend Focus – absolutely! focus media's* premier Fort Bend magazine – is celebrating 10 years of shining the spotlight on our community with another stellar event: Fort Bend Shines. The mission of the event is to provide an opportunity for *absolutely! focus media* to give back to the community that has supported them by hosting a fundraising event benefiting non-profit organizations servicing Fort Bend County. Each year, a beneficiary is selected based on their need and services.

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Agency Name

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Contact Person

Telephone

E-mail Address

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Mailing Address

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Street Address (if different)

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Website Address

Fax Number

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Executive Director

Telephone

E-mail Address

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Board Chairman

Telephone

E-mail Address



**Please include the following information with your completed application:**

- Current budget
- Copy of latest financial statements (audited, if available)
- Copy of current IRS determination letter indicating 501(c)(3) tax-exempt status
- Current list of Board of Directors
- If you have additional information related to your funding request (i.e. project budget, replacement cost estimate, etc.) that may be helpful in reviewing your application, please feel free to include it.
- You may include testimonies from your agency supporters and/or participants. Please limit to a maximum of 3 testimonies.

**Disclaimers**

By submitting an Event Beneficiary Application, your agency is agreeing to notify *absolutely! focus media* immediately in the event funding for the item(s)/project(s) requested is committed or received from another source.

If requested, applicant agrees to provide an authorized representative(s) from your agency to meet with *absolutely! focus media* to present and discuss this application.

Application is hereby made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ to be considered an Event Beneficiary.

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Official Name of Agency

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Signature of Authorized Agency Representative

Printed Name

Title

Your agency has been selected by *absolutely! focus media*, effective this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ to be the \_\_\_\_\_% Event Beneficiary of the 20\_\_\_\_ GEMS of Fort Bend.

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*absolutely! focus media*  
Patti Parish-Kaminski

This application constitutes a contract as to how the funds are to be spent. Any funds not spent for the specific purpose stated in this contract must be returned to *absolutely! Focus Media*.

*Thank you for applying to be our Event Beneficiary.*



## Fort Bend Focus Event Beneficiary Application Instructions

*absolutely! focus media* is accepting applications for our 2017 *Fort Bend Focus Shines: 10 Years of Giving* Beneficiary. Each application must be in writing and should be accompanied by the items set forth in the Event Beneficiary Application. The application deadline for the 2017 event is March 15, 2017.

To be eligible, organizations must have 501(c)(3) status and must provide services in Fort Bend County. Applications are reviewed in the order received. Eligibility will be determined upon receipt by *absolutely! focus media*. Event Beneficiaries will be selected by April 2017.

The following funding requests will not be considered:

- Projects sought by individuals
- Religious teachings or instruction
- Administrative costs or salaries
- Insurance
- Government agencies
- Nonprofit groups whose primary purpose is to fund government support entities
- Nonprofit groups who are not providing a direct service (i.e. foundations, exchange clubs, rotary clubs, etc.)

Please consider the above criteria when deciding whether or not to make your submission.

If you would like to apply to be an Event Beneficiary, please download the appropriate form at [www.FortBendFocus.com](http://www.FortBendFocus.com), complete the information and send your completed application to:

**absolutely! focus media**  
4655 Techniplex Drive, Suite 700  
Stafford, Texas 77477

Or fax to:  
281-690-4277